

Report of the activities of IQAC during the academic year 2023-24

This report indicates a comprehensive effort by the Internal Quality Assurance Cell (IQAC) of the institution during the academic year 2023-24, to ensure quality enhancement and compliance with accreditation standards across various aspects of the institution's functioning.

- Meetings were held with internal auditors, various committees, and accreditation coordinators to set agendas at the beginning of the academic year.
- The academic calendar for the college was prepared and circulated at the start of academic year to align Institution level activities with the overall academic schedule of KTU. Departments were instructed to prepare their calendars adhering to the college calendar. Compliance reports were provided during auditing and at the end of each semester.
- Program Advisory Committee (PAC) and Department Advisory Board (DAB) and Stake holders meetings were conducted at department level at the beginning of the academic year.
- Guidelines for minimum attainment levels, cut-off criteria for CO-PO attainment calculations, and weightages for overall attainment calculation were established to bring uniformity among various departments.
- Two internal audits, one at mid semester and the other at the end of the semester were conducted during each semester to review academic activities and ensure completion of necessary documents for accreditation. Arrangements were made to evaluate and complete all lab documents separately, aligning with forthcoming accreditation requirements. Actions were taken to rectify deficiencies reported in internal audit reports before external auditing.
- External auditing was conducted as per KTU regulations, resulting in an "excellent" grading for all departments and institutional documents.
- Steps were taken to improve MOOC/NPTEL courses, placements, student and faculty publications, and faculty research pursuits.
- Question paper patterns for internal evaluation were modified in accordance with revised KTU norms. Directions were given to publish results and distribute answer sheets promptly after examinations. Remedial classes were arranged for weak students scoring below 50% in internal examinations.
- The Performance Based Appraisal System (PBAS) documents of 37 faculty members for Career Advancement Scheme (CAS) promotions were verified at college level by the IQAC.
- An FDP on "Accreditation and Quality Assurance under the National Education Policy" was organized by IQAC in the month of January, during semester break, as an initiative

to familiarize newly joined faculty members with the accreditation process and enhancing the quality assurance skills of all faculty members. The program was funded by the PTA and was attended by 110 faculty members of the institution. The sessions were engaged by experts from the field and provided participants with comprehensive insights into accreditation, quality assurance, pedagogical approaches, assessment tools, and policy understanding under the NEP.

- Vision and mission statements of the institution were redefined during the previous academic year as suggested by the accreditation team and was approved by IQAC. The Vision mission statements of all departments were modified in accordance with that of the institution. The modified statements were discussed approved with modifications in the DABs. The statements were discussed and approved by the IQAC in the meeting conducted in March.



Dr. REJANI V U
IQAC COORDINATOR



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